



HSCA FLEAMARKET RENTAL AGREEMENT - 2024

TIMES:

Doors open to Vendors at 6:00am - We open to the public at 7:00am.

Table reservations are held until 8:00am - so if you're running late, please call or email asap!

We are open until 3:00pm - you must be selling until 3:00pm.

COSTS and PAYMENTS:

Tables cost \$27.00 per table.

(Only 1 table will be provided by HSCA, additional tables are available for \$27.00 per table)

Racks or power are available at specific tables for \$5.00 (please inquire at time of rental)

Currently we can accept cash payments only. Payments must be made by 8:00am.

RE-RENTALS:

As a current vendor, you will have the first opportunity of re-renting a space for the following week. You may choose to keep your current space (if available) or choose from any newly available spaces. Any new rentals will be available by 2:00pm on Sunday.

You must remain selling until 3:00pm. Vendors leaving early will not be permitted to re-rent their space, unless previous arrangements are made and approved by HSCA management.

If you wish to secure your table during times of illness or injury, arrangements must be made with Flea market management, or your table will go back into rotation.

PHYSICAL SPACE:

The HSCA reserves the right to adjust rented spaces as needed.

We do not supply carts for loading/unloading.

Your chair and display placements will vary, do not move your table or items beyond the spacing provided.

You can use the space behind your table however you like. Being respectful to your neighbors and fire/safety regulations.

Only 1 table is provided per rental.

Tables are 2 ½ x 6 Feet. Additional tables are available for rental at a cost of \$27.00 each.

No fasteners (ie: tape, staples, 3M hooks) of any kind on any HSCA building surfaces (ie: walls, windows, door frames)

Music is not permitted unless previously approved by HSCA.

CLEAN-UP:

You must remove your own garbage/recycling at end of day.

A \$50.00 disposal fee will be charged for all items left after market close.

NO BROKEN glass in the garbage. Please bring it to the office for proper disposal.

Vendors should be packed and have all items removed from their space by 4:00pm unless previous arrangements have been made with HSCA.

DONATIONS:

Can now be left with Angel at the end of the day (in a specified drop off location!). All items will be picked up by the Cerebral Palsy Association by 4:00pm! They encourage clothing donations!

PRODUCTS:

We are a family friendly facility - any 18+ items must be sold with discretion.



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No firearms, contraband or stolen items of any kind are permitted.

PRODUCTS CON'T:

All food items must be approved by HSCA management.

Any items needing special licenses or paperwork to sell must be clearly displayed with items.

Return policies must be clearly displayed on your table.

OUTSIDE VENDORS:

Outdoor vendors are responsible for setting up/taking down tables and chairs.

Tables and chairs must be stacked beside the gym door at day end.

One table only per rental, do not move your table or items beyond the spacing provided.

You may use the space behind your table however you like. Being respectful to your neighbors and grassed/planted areas.

Tables are 2 ½ x 6 Feet. Additional tables are available for rental at a cost of \$27.00 each.

Rentals accommodating tents are \$65.00. They are supplied with 2 tables and you may add as much as you would like keeping with-in the tented space (no larger than 10 X 10 foot spacing).

Music is not permitted unless previously approved by HSCA.

Cloth chairs may not be taken outside – plastic only.

Smoking is permitted at the ashtray off the deck area only.

(Respect for other vendors, customers, neighbors, and wildlife is required).

PARKING:

Vendor parking is in the back lot only, **DO NOT PARK IN FRONT LOT** – this is for customers!!! Vendor loading through the back entrance only. If you are parked on the grass side of the lot, please pull forward so front tires are on the grass (this opens space for the inside lanes)

*Our parking attendant will assist you in finding a parking space - please park respectfully until she arrives at 6:00am, she may ask you to adjust your vehicle, if you have parked prior to 6:00am.

Please recognize the spaces closest to the building should be reserved for vendors with limited mobility.

THE BASICS:

We do supply tables and chairs.

Tablecloths are required, and not supplied by HSCA.

We do not govern displays but do encourage eye appealing displays.

No need to bring your lunch as we have a concession on site open from 8:00am – 3:00pm

Vendor parking and loading from rear door only - please check-in with parking attendant!

*Please note the flea market will only allow SUPPORT ANIMALS in the main building.

To shop in remaining areas, pets may enter market through back door only!

Pets are not able to enter the Social hall due to access through main building only.

Most importantly, be respectful, courteous and have fun!

*If you have any concerns, please come and see me. *If you think you shouldn't do it, don't!

Vendor name: _____ Date: Feb / ____ /2024

Vendor Signature: _____