

HSCA AGM

MINUTES

Wednesday, April 26, 2023, at 6:37 PM- 8:10 PM

Virtual on Zoom

Calgary, Alberta

1. **Call to Order – Rebekah Callaghan at 6:37 PM**
2. **Introductions and Greetings – Rebekah Callaghan**
 - 2.1. Land Acknowledgement
 - 2.1.1. R. Callaghan gave a land acknowledgement.
 - 2.2. Introductions
 - 2.2.1. Current Board of Directors
 - 2.2.1.1. Board Chair – Rebekah Callaghan
 - 2.2.1.2. Vice Chair – David Fanstone
 - 2.2.1.3. Treasurer – Andrew Rogan
 - 2.2.1.4. Secretary – Kathryn Kuber
 - 2.2.1.5. Directors: Laila Adam, Brian Ceelan, Hailey Doney, Joanne Gordon, Jaimie Graham, Becky Tan, and Shirley Wong.
 - 2.2.1.6. Ex-Officio Executive Director: Kate Stenson
 - 2.2.2. Staff in Attendance
 - 2.2.2.1. Stephanie Corbett (Communications Coordinator), Becky Poschmann (Community Planning Coordinator), Shaye Radford (Community Connections Coordinator), and Debbie Olson (Seniors Connections Coordinator).
3. **Special Guests**
 - 3.1. Cllr. Terry Wong provided the following updates:
 - 3.1.1. Cllr T. Wong provided highlights on projects the City has been working on over the course of his 18-month tenure as a City councillor.
 - 3.1.2. Cllr. T. Wong introduced Josh Bateman, who joined Cllr. T. Wong's office recently and will be assisting Cllr. T. Wong in responding to constituent inquiries. J. Bateman provided his contact information: CLWARD7@calgary.ca
4. **Meeting Special Rules.**
 - 4.1. **Motion:** That the Meeting Special rules as posted on HSCA's website be adopted for this Annual General Meeting.
 - 4.1.1. A member raised a point of order expressing that they did not agree with the validity of the special rules.
 - 4.1.2. Moved by D. Fanstone, seconded by M. Troicuk
 - 4.1.3. 11 voted in favour.
 - 4.1.4. None opposed.
 - 4.1.5. Motion carried by unanimous consent.

5. Introduction of Todd Brand

5.1. R. Callaghan introduced T. Brand, a professional registered parliamentarian and certified parliamentarian, who will be chairing the remainder of the HSCA AGM.

5.2. T. Brand spoke about his role at the HSCA AGM.

6. Credentials Report

6.1. J. Gordon to present the credentials report.

6.1.1. J. Gordon presented the credentials report.

Full members in good standing who may vote	17
Full members in good standing represented by proxy who may vote	0
Total voting members	17
Full members not in good standing who may not vote	0
Associate members who may not vote	0
Corporate members who may not vote	0
Honorary members who may not vote	0
Non-members who may not vote	15
Total attendees at this meeting	32

7. Adoption of Agenda

7.1. T. Brand asked if there were any objections to approving and adopting the agenda as shown.

7.1.1. Objections: None

7.1.2. Motion carried by unanimous consent

8. Adoption of the 2022 Annual General Meeting Minutes

8.1. T. Brand stated that the 2022 Annual General Meeting minutes held April 20, 2022 has been approved by a Minutes Approval Committee.

8.2. T. Brand asked if there were any corrections to the minutes that any member wanted to make.

8.3. Corrections requested: None.

8.4. T. Brand stated that the 2022 AGM minutes were approved given there were no corrections requested by any member.

9. Report from the Board Chair – R. Callaghan

9.1. Highlights include:

9.1.1. Many programs that went online during the height of the COVID pandemic remained online.

9.1.2. 2023 marks the 10-year anniversary of the 2013 flood. The community saw a huge win in flood mitigation in the completion of the City's Kensington drainage improvement project, which the HSCA Emergency Preparedness & Response Committee (EPARC) has been advocating for.

9.1.3. The planning committee has had a busy year as a result of many proposed developments in the community.

9.1.4. Board has spent time this year focused on developing and facilitating the strategic plan with a focus on continuous improvement. Board wants to be thoughtful and intentional in what programming that the committee association offers. We are focused on how we provide value to our members.

10. Report from the Treasurer – A. Rogan

10.1. A. Rogan introduced the Finance committee members.

10.2. Highlights include:

10.2.1. Increased the strength of all financial statements year over year.

10.2.2. Successfully increased our offerings to pre-pandemic offerings.

10.2.3. The federal, provincial, and municipal COVID-related supports have been removed.

10.2.4. The annual audit was successfully completed and signed off less than a month ago.

10.3. **Motion:** That Baker Tilly Catalyst LLP be appointed auditor of HSCA for the 2023 Fiscal Year and that the Executive Director is hereby authorized and instructed to set the remuneration of the auditor.

10.4. Moved by A. Rogan on behalf of the finance committee.

10.5. In favour: 14

10.6. Opposed: None

10.7. Motion has been approved.

10.8. M. Troicuk commended the HSCA finance committee for turning the financials around since the pandemic.

11. Report from the Executive Director – Kate Stenson

11.1. Highlights include:

11.1.1. The daycare has expanded its community walks to include all of the groups.

11.1.2. The Out of School Care program saw an increase in demand for its summer program in 2022, and that increase has continued through the fall.

11.1.3. The Sustainable Food Program, which provides food to people that are experiencing food insecurity has had a successful year thanks to the support of a team of volunteers and staff, in collaboration with the Kensington Cleanup Crew and the Sidney Foundation.

11.1.4. A new Sip and Chat program was added in 2022 and has been a success as part of the HSCA Community Connection Programming

11.1.5. Flea Market had a successful year and is back to having a vendor waitlist

11.1.6. Farmer's Market is experiencing a lull, but gearing up for a strong summer season and will be operating Wednesday nights all year.

11.1.7. Senior Programming is focussed on depth and quality.

11.1.8. Community Engagement and Placemaking program had a busy year.

11.1.8.1. HSCA had funding to add placemaking and traffic calming to triangle parks along Gladstone in Hillhurst. A successful project to paint planters with the Hillhurst School 2nd graders and a local artist was complete.

11.1.9. Diversity, Equity, Inclusion, and Anti-Racism

11.1.9.1. In 2022 HSCA began a program called Rainbow Ready to build capacity to better include the 2SLGBTQ+ community

11.1.9.2. Anti-Racism training session held in early 2023

11.1.9.3. Continue to have Reconciliation Moments at beginning of Board and staff meetings started

11.2. Kate thanked all the members, volunteers, staff and funders for allowing HSCA to do all that we do.

12. Community Service Award – Presented by Shaye Radford, Community Connections Program Coordinator to Catherine Bartlett

12.1. Catherine Bartlett is an dedicated volunteer in the Sustainable Food Program.

C. Bartlett started in 2019 by helping staff sort food. Through her kindness and positive attitude as a volunteer has built trust with community members. She has also fulfilled HSCA administrator contracts and has acted in the COVID greeter at the Farmer’s Market and Flea Market.

13. Staff Recognition – David Fanstone

13.1. David Fanstone expressed his gratitude on behalf of the HSCA Board of Directors and Hillhurst Sunnyside community to the 39 HSCA staff for their dedication, commitment, and contributions to HSCA.

13.2. David also thanked the 70 volunteers that help support the HSCA programs.

14. Motion – That the number of Directors be set at twelve

14.1. Moved by A. Rogan, seconded by Chris Doornbos

14.2. Opposed: None

14.3. Motion carried by unanimous consent.

15. Elections for the board of directorship

15.1. K. Kuber presented the following nominees on behalf of the Nominations committee:

Nominations for a one-year term on behalf of the nominating committee	Brian Ceelen Hailey Doney David Fanstone Shirley Wong
Nominations for a two-year term on behalf of the nominating committee	Laila Adam Rebekah Callaghan Joanne Gordon Jaimie Graham

	Andrew Rogan
Nominations from the floor	None

15.2. Chair opened the floor for nominations.

15.2.1. No nominations from the floor were made.

15.2.2. The chair closed the floor for nominations.

15.3. T. Brand and K. Stenson explained the process for conducting the election votes was explained within the special rule's presentation. Voting will occur via an anonymous electronic form. Voting members will be placed in a breakout room where they may access the voting form.

15.4. T. Brand provided a clarifying point about confidentiality. Those tellers of the vote cannot view whom the membership has voted for, only to see that the members have voted.

15.5. Elections results (require a majority vote of 8 votes to elect).

15.5.1. Laila Adam, 14 votes

15.5.2. Rebekah Callaghan, 14 votes

15.5.3. Brian Ceelen, 14 votes

15.5.4. Hailey Doney, 14 votes

15.5.5. David Fanstone, 14 votes

15.5.6. Joanne Gordon, 14 votes

15.5.7. Jaimie Graham, 14 votes

15.5.8. Andrew Rogan, 14 votes

15.5.9. Shirley Wong, 14 votes

15.6. The above list reflects the elected directors for the corresponding term listed in their nomination.

15.7. T. Brand thanked the newly elected members for stepping up to serve the association.

16. New Business

16.1. T. Brand did not receive any requests for recognition of new business.

17. Closing Comments, Adjournment – Meeting adjourned at 8:10 PM

17.1. M. Trochiuk thanked C. for the work that the EPARC subcommittee, as there were improvements in previous laneway flooding.

17.2. K. Stenson and R. Callaghan thanked T. Brand for his work.